

**AGENDA**  
**RAYTOWN PARKS & RECREATION BOARD**  
**Monday, March 17, 2025 7:00 PM**

Hosted in person at the Raytown Parks Office:  
5912 Lane Ave, Raytown MO 64133

Or via Zoom Link:

<https://us06web.zoom.us/j/85386514865>

**Meeting ID: 853 8651 4865**

**I. Call to Order**

**II. Public Participation**

**Approval of Minutes** –February 17th, 2025

**III. Reports of Officers**

President – Robbie Tubbs

Vice President – Brian Morris

**IV. Reports of Standing & Special Committees**

Personnel – Jourdan Price

Finance – Melina Alford

Program – Brian Morris

Buildings & Grounds – Dave Thurman

Main Street- Robbie Tubbs

**V. Staff Reports**

Director – Dave Turner

Superintendent of Parks – Tony Mesa

Recreation- Matt Hartmann

**VI. New Business**

1. Parks Sales Tax
2. Dog Park Rules
3. Minor Smith tennis courts

**VII. Other Business**

**VIII. Announcements**

**IX. Adjourn**

- Next regular Meeting: April 21<sup>st</sup>, 7 PM at Raytown Parks office

**Raytown Parks & Recreation Board Members**

**2/11/25**

<u>Park Board Members</u>	<u>Term Expires</u>	<u>Committees</u>
1. Robbie Tubbs 6250 Ash Ct. 64133 RobbieT317@hotmail.com	Cell 392-2459 <b>President</b> 6/1/25	Finance, Buildings & Grounds, Personnel, Program
2. Brian Morris (Judi) 7304 Sterling Ave. 64133 Ironbrigadeb1863@gmail.com	Cell 913-620-4729 <b>Vice President</b> 6/1/27	<b>Program-Chair</b> Buildings & Grounds
3. Angel Abercrombie 11708 E. 78 <sup>th</sup> St. 64138 Angel2abercrombie@gmail.com	Cell 868-3376 6/1/25	Finance, Program
4. Melina Alford (Charles) 8302 E. 86 <sup>th</sup> Terr. 64138 Melina.Alford@gmail.com	Cell 457-3371 6/1/26	<b>Finance-Chair</b> , Personnel
5. Rhonda Herring 8809 E. 85 <sup>th</sup> Terr. 64138 rhonda.herring641@yahoo.com	Cell 356-8279 6/1/26	Buildings & Grounds, Personnel
6. Brent Hugh (Jan) 5916 Arlington 64133 brent@brenthugh.com	Cell 695-6736 6/1/26	Finance, Personnel
7. Jourdan Price (James) 8504 Overton Dr. (64138) Jourdan.price@yahoo.com	Cell 686-1790 6/1/27	<b>Personnel-Chair</b> , Program
8. Jules Sneddon (Jason) 7037 Lakeshore Dr. 64133 julesneddon@gmail.com	Cell 878-1294 6/1/27	Finance, Buildings & Grounds
9. David Thurman (Daneen) 10500 E. 80 <sup>th</sup> St. 64138 david.h.thurman@gmail.com	Cell 305-3732 6/1/25	<b>Buildings &amp; Grounds-Chair</b> Program

**Department Administrative Staff**

<b>Ext.</b>	<b>Name</b>	<b>Phone #</b>	<b>Title</b>
102	Dave Turner (Erin) davet@raytownparks.com	Cell 588-5826	Director
103	Jonda DeMarco (Doug) <a href="mailto:jonda@raytownparks.com">jonda@raytownparks.com</a>	Cell 813-7512	Administrative Services Coordinator
104	Tony Mesa (Anita) tonym@raytownparks.com	Cell 868-1610	Superintendent of Parks
101	Matt Hartmann sports@raytownparks.com	Cell 799-2575	Sports & Special Events Supervisor

**Raytown Park Board  
Minutes  
February 17, 2025**

**Attendance:**

**Park Board:** Dave Thurman, Rhonda Herring, Brian Morris, Jourdan Price, Brent Hugh, Angel Abercrombie, Jules Sneddon and Melina Alford.

**Staff:** Dave Turner, Jonda DeMarco, Matt Hartmann and Mary Ann McCormick

**Guests:** None

A quorum was declared present, and the meeting was called to order at 7:03 pm. The meeting was conducted over Zoom due to the weather. Dave Thurman made a motion to approve the minutes from January 13, 2025. Jules Sneddon seconded, and the motion passed.

**Reports of Officers:**

President – no report

Vice President – no report

**Reports of Standing & Special Committees:**

Personnel – no report

Finance – no report

Program – no report

Buildings & Grounds – no report

Main Street – no report

**Staff Reports:**

Director – a written report was distributed

Superintendent of Parks – a written report was distributed

Recreation – a written report was distributed

**New Business:**

1. 53<sup>rd</sup> St. Project Update – MO DNR will be on-site February 27<sup>th</sup> to inspect area for erosion control. The “Terry Copeland” sign has been delivered, staff will install. Project should be completed within the next month. Then we just have to wait for the grass to grow.
2. Sales Tax – Dave Turner will be meeting with BOA on Tuesday, February 25<sup>th</sup> at 7 pm to discuss increasing the Parks Sales Tax. We are aiming to be placed on the August 2025 ballot. We currently have a 1/8¢ sales tax which generates approx. \$327,000 for the parks and are asking for 1/4¢ sales tax which would generate approx. \$741,200 with 85/15 split after TIFF. A Sales Tax committee will be formed soon so they can start strategizing marketing the sales tax to the citizens of Raytown.
3. Creative Community Alliance – Park Board, we need your top 15 choices for the “Sculpture on the Move” for the Pocket Park. Here is the link to the Sculpture on the Move Presentation <https://docs.google.com/presentation/d/1jb6N61L0kZtOlwBQaZPUPC5oLspFOsg2ZFRVqz5qkQ0/edit?usp=sharing> Please have your choices to Matt no later than March 1<sup>st</sup>.
4. Jules Sneddon made a motion to adjourn at 8:17 pm. Angel Abercrombie seconded, and the motion passed.

**Budget Report**

For Fiscal: 2024-2025 Period Ending: 03/31/2025

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>201-92-00-100-53241</u>	Printing & Promotions	1,500.00	1,500.00	0.00	77.94	1,422.06 94.80 %
<u>201-92-00-100-53301</u>	Dues & Memberships	2,900.00	2,900.00	0.00	690.00	2,210.00 76.21 %
<u>201-92-00-100-53401</u>	Electricity	38,000.00	38,000.00	0.00	6,683.49	31,316.51 82.41 %
<u>201-92-00-100-53411</u>	Gas	4,400.00	4,400.00	0.00	1,245.47	3,154.53 71.69 %
<u>201-92-00-100-53421</u>	Water	7,900.00	7,900.00	0.00	1,826.73	6,073.27 76.88 %
<u>201-92-00-100-53431</u>	Telephone	7,000.00	7,000.00	0.00	1,369.87	5,630.13 80.43 %
<u>201-92-00-100-53500</u>	Equipment Expense	1,700.00	1,700.00	0.00	60.05	1,639.95 96.47 %
<u>201-92-00-100-53563</u>	Elections	35,000.00	35,000.00	0.00	0.00	35,000.00 100.00 %
<u>201-92-00-100-53600</u>	Repair & Maintenance Services	1,500.00	1,500.00	0.00	225.00	1,275.00 85.00 %
<u>201-92-00-100-53644</u>	Computer Services	9,000.00	9,000.00	0.00	1,518.75	7,481.25 83.13 %
<u>201-92-00-100-53701</u>	Education and Training	3,400.00	3,400.00	0.00	1,470.00	1,930.00 56.76 %
<u>201-92-00-100-53711</u>	Meals & Travel	1,550.00	1,550.00	0.00	416.63	1,133.37 73.12 %
<u>201-92-00-100-53913</u>	General Liability Insurance	48,738.00	48,738.00	0.00	11,984.73	36,753.27 75.41 %
<u>201-92-00-100-53961</u>	Bank Charges	4,400.00	4,400.00	0.00	600.15	3,799.85 86.36 %
<u>201-92-00-100-53999</u>	Miscellaneous Contractual	144,000.00	144,000.00	185.00	18,591.22	125,408.78 87.09 %
<u>201-92-00-100-54500</u>	Recreational Programming	51,800.00	51,800.00	0.00	7,001.55	44,798.45 86.48 %
<u>201-92-00-100-55000</u>	Vehicle Expense	9,800.00	9,800.00	0.00	1,804.20	7,995.80 81.59 %
<u>201-92-00-100-57000</u>	Capital Expenditures	92,000.00	92,000.00	0.00	17,643.39	74,356.61 80.82 %
<u>201-92-00-753-57000</u>	Capital Expenditures - LWCF	158,000.00	914,584.43	0.00	708,593.43	205,991.00 22.52 %
<u>201-92-00-754-57000</u>	Capital Expenditures - Omnibus (Su	1,985,000.00	2,008,427.54	0.00	0.00	2,008,427.54 100.00 %
<u>201-92-00-755-57000</u>	Capital Expenditures - Omnibus (Ke	980,000.00	986,382.74	0.00	0.00	986,382.74 100.00 %
	<b>Expense Total:</b>	<b>4,533,870.59</b>	<b>5,320,265.30</b>	<b>563.27</b>	<b>1,084,923.01</b>	<b>4,235,342.29 79.61%</b>
	<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-245,742.59</b>	<b>-1,032,137.30</b>	<b>572.51</b>	<b>35,953.68</b>	<b>1,068,090.98 103.48%</b>
	<b>Report Surplus (Deficit):</b>	<b>-245,742.59</b>	<b>-1,032,137.30</b>	<b>572.51</b>	<b>35,953.68</b>	<b>1,068,090.98 103.48%</b>

**Budget Report**

For Fiscal: 2024-2025 Period Ending: 03/31/2025

**Group Summary**

Account Type	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 201 - PARKS &amp; RECREATION</b>						
Revenue	4,288,128.00	4,288,128.00	1,135.78	1,120,876.69	-3,167,251.31	73.86%
Expense	4,533,870.59	5,320,265.30	563.27	1,084,923.01	4,235,342.29	79.61%
<b>Fund: 201 - PARKS &amp; RECREATION Surplus (Deficit):</b>	<b>-245,742.59</b>	<b>-1,032,137.30</b>	<b>572.51</b>	<b>35,953.68</b>	<b>1,068,090.98</b>	<b>103.48%</b>
<b>Report Surplus (Deficit):</b>	<b>-245,742.59</b>	<b>-1,032,137.30</b>	<b>572.51</b>	<b>35,953.68</b>	<b>1,068,090.98</b>	<b>103.48%</b>

**Budget Report**

For Fiscal: 2024-2025 Period Ending: 03/31/2025

**Fund Summary**

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
201 - PARKS & RECREATION	-245,742.59	-1,032,137.30	572.51	35,953.68	1,068,090.98
<b>Report Surplus (Deficit):</b>	<b>-245,742.59</b>	<b>-1,032,137.30</b>	<b>572.51</b>	<b>35,953.68</b>	<b>1,068,090.98</b>



# Fund Balance Report

As Of 03/12/2025

<b>Fund</b>	<b>Beginning Balance</b>	<b>Total Revenues</b>	<b>Total Expenses</b>	<b>Ending Balance</b>
201 - PARKS & RECREATION	1,067,960.73	1,120,876.69	1,084,923.01	1,103,914.41
<b>Report Total:</b>	<b>1,067,960.73</b>	<b>1,120,876.69</b>	<b>1,084,923.01</b>	<b>1,103,914.41</b>

**Raytown Main Street Association**  
**March 2025**  
**Robbie Tubbs**

The totals are in for the Picadilly Black and White. They netted \$10,424.

Keith Winge, with the Missouri Main Street Association, will be the guest speaker at the Chamber of Commerce meeting on March 25.

The 14<sup>th</sup> Annual Eggstravaganza will be Saturday, April 19. There will be the parade, followed by the egg hunt. They will have food and games.

The League of Women Voters will have a virtual forum for candidates. The candidates for the BOA will be on March 26. The forum for the School Board will be April 2. It can be found at [LWVKC.org](http://LWVKC.org).

Main Street is updating their website. They will provide information about the trails, the parks, and several points of interest in Raytown. Jules is in the process of applying for a grant from the German Foundation to create murals in Raytown.

**Raytown Parks & Recreation Department**  
**Director's Report**  
**March 17, 2025**

**BOA** – We had a work session discussion about the Parks sales tax with the BOA on February 25<sup>th</sup>, 2025, at 7:00PM. I am pushing for the next meeting with the BOA, as the Parks Sales Tax initiative will need a vote from the board on specific ballot language before we can get on the August 2025 ballot.

**53<sup>rd</sup> ST property LWCF** – The MO-DNR will come to inspect our erosion control and SWPP plan and documents on March 17<sup>th</sup>. I submitted a reimbursement request for bills totaling \$130,923.25 to the LWCF Grant managers on Wednesday March 12<sup>th</sup>. Staff still needs to install the monument sign on the property for Terry Copeland Park and pour walkways leading to the dog park gates. I have been contacted by the Sierra Club to plant native grass on the property on the north and east hillsides at no cost to the Parks.

**OMNIBUS** - I am still working on the DRGR reporting site to enter our information for the draw down of funds related to the projects. I have been in communication with Congressman Cleaver's office about the OMNIBUS funding, and they are very concerned about the staffing at HUD in the near term. Gary Sage with the Walt Disney House is also at the point of drawing down funds for their grant project.

**George Butler & Associates** – Tony and I have a meeting with Anthony Malone about our phase II and Kenagy Park projects, and what we will need from the GBA engineers. We will have GBA post the RFP for the 53<sup>rd</sup> ST property, and then we will work out the Kenagy project bids, as they are not related well enough to be under one general contractor.

**New Contractors-** Our new private security I am planning to start on April 15<sup>th</sup> for curfew checks. The new mowing company we met with and did drive throughs on all of the pertinent properties. We will start the mowing contractor in early April.

**Little Blue Trace-** We met with the Little League group to discuss the 2025 season reservation and dates. I have also been contacted by the Chiefs organization about running youth flag football in the fall on Saturdays. The Raytown Soccer Club was sold by Zoran Savic and purchased by Gilbert Riso. I met with Gilbert in late February to discuss expectations, and how we can work to support each other.

**Creative Communities Alliance-** Craig Snyder was the winning artist with the sculpture "Sweet Pops of Brilliance". This was our third choice out of the rankings by the Park Board and will be placed in the Pocket Park in early May. Craig has been much easier to communicate with than some of our other partnering artists.

**MDC-** We are still planning with the MO Dept of Conservation about hosting a Get Outdoor Day at Kenagy Park on April 26<sup>th</sup>. They have agreed to stock the pond at their cost before the event and may have opportunities to manage the fish stocking in the future after we dredge the pond.

**Tree City-** We have again secured the Tree City designation from National Arbor Day Foundation. This is our 24th award, thank you Tony for your efforts to keep us eligible for the TRIM Grant.

**FIFA World Cup-** We had a meeting with city Department Heads to discuss each dept.'s area of concerns. We are most specifically worried about Colman Park and Terry Copeland Park.

**Sales Tax Revenue-** February Sales Tax is \$33,120.58.



## March 2025

# PARK MAINTENANCE REPORT



### Horticulture / Right of Way

Mole abatement at Little Blue is continuing to be a challenge even during the winter this year. We will be working on repairing the damage to the yard across from the office in the next week or so. We continue to pick up trash and debris on the islands, gateways, and the streetscape. The tree trimming and removal work for our TRIM grant began February 11, 2025, and has been completed, we will process the reimbursement and wrap up the Grant for this year.

The Tulips are starting to pop up and the annuals have arrived and are in the greenhouse growing to the size for planting.

We had some tree damage during the high winds and storm that came through a couple weeks ago.

### Park Maintenance

We have worked on the trail at LBT and performed some dirt work and seeding to get things ready for the spring baseball season. The spring maintenance of restrooms and fountains has begun, we expect to open restrooms by mid-April. Spring equipment maintenance is underway, we will probably be mowing in the next couple of weeks. We removed the drinking fountain at east Kritser, and had it powder coated and it has been reinstalled.

## Raytown Parks & Recreation

Park Board Recreation Report

Submitted by: Matt Hartmann

Sports & Special Events Supervisor

March 17th, 2025

### **USTA**

Still putting together Red Ball event on May 17<sup>th</sup>. I reached out to Greenway Ford about providing food for the event. I also reached out to Swig Soda for “mobile soda bar”. This is shaping up to be a fun event that I really hope takes off. On another note, USTA is potentially donating starter equipment to us to utilize for tennis programming. We have also been awarded a \$3,000 grant from USTA for equipment purchases to expand our tennis programming.

### **Get Outdoors Day**

Continuing planning meetings with MDC. I’ll be working on putting together a map of our vendors that will be at the event. This is also shaping up to be an awesome event for the community.

### **Walking Book Club**

Walking Book Club is being promoted on socials now. The first walk is set to take place on April 1<sup>st</sup>. I’ll keep an eye on interest to gauge if this will be something we continue with or not. Initial impressions were super positive, I had about 8 people reach out in less than 24 hours of it being posted.

### **Spring Programs**

Tennis planning is underway, as of writing this report I am set to interview a potential instructor on Friday the 15<sup>th</sup>. For softball, I am seeking scorekeepers and am looking into ball and equipment orders.

### **Recycle Fest**

This is a community event put on by the city that I sit on the committee for. This year the event will be on Saturday May 3<sup>rd</sup>. I am pleased to say that I have reached out to the non-profit Revolve KC and that this year they will be out collecting donations of bicycles in any condition to either repurpose or recycle at no cost to the city.

### **Other Updates**

Still looking into the feasibility of new programming. I have open play pickleball hours set to start in April and am working towards a Summer/Fall league. Yoga in the Park is still on my radar as well as some other enrichment themed programs. As of writing this, I have a meeting planned with Mackenze Peters who sits on the Raytown Live committee, and she is going to give me a crash course on how to better utilize our social media presence.

### **Raytown Live**

Bands are booked, bathrooms are ordered, flyers are made. As soon as I hear the word on our last potential band, I will start pushing this. Mackenze Peters is also going to be assisting with promoting this year’s concerts.

## **Agenda item 1**

# PARKS/STORM WATER SALES TAX OPTIONS

	1/8-Cent	75%/25% 2025-2026	80%/20% 2025-2026	85%/15% 2025-2026	90%/10% 2025-2026
<b>Parks (Current)</b>					
Sales Tax @ .125	\$	371,050	395,240	419,943	444,645
Stormwater (Current)					
Sales Tax @ .125	\$	123,000	98,810	74,108	49,405
Total Annual					
Sales Tax @ .125	\$	494,050	494,050	494,050	494,050
<b>1/4 -Cent</b>					
Park	\$	741,075	790,480	839,885	889,290
Storm	\$	247,025	197,620	148,215	98,810
	\$	988,100	988,100	988,100	988,100
<b>3/8 -Cent</b>					
Park	\$	1,111,613	1,185,720	1,259,828	1,333,935
Storm	\$	370,538	296,430	222,323	148,215
	\$	1,482,150	1,482,150	1,482,150	1,482,150
<b>1/2 -Cent</b>					
Park	\$	1,482,150	1,580,960	1,679,770	1,778,580
Storm	\$	494,050	395,240	296,430	197,620
	\$	1,976,200	1,976,200	1,976,200	1,976,200

# LOCAL SALES TAX COMPARISON

## Sales Tax Comparison

(January 2025)

CITY	STATE	COUNTY	CITY	ZOO	FIRE	TOTAL
Blue Springs	4.225	1.375	2.5	0.125	0.5	8.725
Grandview	4.225	1.375	3	0.125	(In City tax)	8.725
Independence	4.225	1.375	2.875	0.125	(In City tax)	8.600
Lee's Summit	4.225	1.375	2.75	0.125	(In City tax)	8.475
Raytown	4.225	1.375	2.5	0.125	0.25	8.475

## **Agenda item 2**

## **Raytown Parks**

### **Dog Park Rules & Regulations**

1. Handlers enter the off-leash area at their own risk.
2. Handlers must clean up after their dogs and dispose of all trash
3. Dogs may never be left unattended and must be under voice control at all times.
4. Owners are responsible legally and financially for the actions of their dogs.  
Aggressive dogs should not be brought into the area, and any dog must be removed immediately if aggressive behavior is noted.
5. Dogs must be healthy and free of parasites, properly licensed, vaccinated, and not in heat.
6. No puppies under 4 months are allowed.
7. Children 8 years and under are not allowed in the off-leash area; children ages 9-15 must be accompanied by an adult. An adult handler is considered anyone over 16 years of age.
8. Dogs must be leashed when outside of the fenced area. Handler should have the leash in hand when inside of the fenced area.
9. No human food is permitted in the fenced/off-leash area. Handlers using dog treats must assume the risk of safe handling.
10. Prong, choke and spike collars must be removed for safety reasons.
11. Handlers are subject to all applicable city ordinances.

#### **Parks Phone Number**

**816-358-4100**

#### **Police Phone Number**

**Emergency: 911**

**Non-Emergency: 816-737-6020**

## **Agenda item 3**





